

**Development Authority of Butts County**  
**Monthly Board Meeting Minutes**

The Development Authority of Butts County held its monthly meeting on Friday, October 11, 2024 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden		X	Roger McDaniel	X	
John Fisher	X		Alicia Washington	X	
John Harkness	X		Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White and Melissa Griffin, Workforce Development Coordinator, and Kevin Brown-Authority Counsel. There were also several attendees from the High Falls Lake residential communities.

**I. Welcome and Approval of the Agenda**

Chairman Harkness called the meeting to order and confirmed that a quorum was present. On a motion by McDaniel, seconded by Mr. Head, the Board voted unanimously to approve the agenda as amended.

**II. Approval of the Minutes**

**a) September 13, 2024 – Monthly Meeting**

On a motion by Mr. Head, seconded by Mr. Fisher, the Board unanimously approved the Minutes of the September 13, 2024, monthly meeting.

**III. Board Items for Discussion and Action**

**a) Financial Reports September 2024**

- Checking IDA
- Checking DABC
- MasterCard Credit Card
- Joint Development Authority of Butts & Spalding

On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to accept the Financial Reports as presented.

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- IV. Old Business:** There were no Old Business items for discussion.
- V. New Business:** There were no New Business items for discussion.
- VI. Staff Reports and Information** – Bob White and Melissa Griffin provided a brief update on project activity since the last meeting.
- VII. Executive Session:** On a motion by Mr. Fisher, seconded by Mr. McDaniel, the Board voted unanimously to enter Executive Session to discuss Legal & Real Estate Matters. Following discussion and upon a motion by Mr. Fisher, seconded by Mr. McDaniel, the Board voted unanimously to re-convene the public meeting.

There were two motions following the Executive Session: Regarding property owned by the Authority on Bibb Station Road and upon a motion by Mr. McDaniel, seconded by Mr. Fisher, the Board voted unanimously to reduce the total sales price offer to Mr. Chris Jones for the parcel from \$15,000 to \$12,000 due to the actual size of the parcel as determined by the survey by Ironstone Surveying, with the purchaser to split the cost of the survey with the Authority. On the second motion by Mr. Fisher, seconded by Mr. McDaniel, the Board voted unanimously to authorize the Chair to execute the Memorandum of Understanding with Project Lighthouse, as discussed.

- VIII. Adjournment:** Chairman Harkness advised that he would be traveling out-of-state on November 8<sup>th</sup>, so the November Authority meeting would be re-scheduled to Friday, November 1. On a motion by Mr. Fisher, seconded by Mr. McDaniel, the Board voted unanimously to adjourn.

**The Minutes will be officially approved by the Board on: November 1, 2024**

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**Executive Director**

**Chairman**